

(Submit with EVERY transfer of materials to ARI)

Contractor: _____

Project Name: _____

Project Number: _____ Director: _____

Project Sponsor: _____

Form Completed By: _____ Return Date ____/____/____

Purpose of Proect (e.g. road clearance): _____

Project Type (X): _____ non-collection survey _____ collection survey _____ excavation

Dates of Fieldwork: _____ Person-field Days: _____

Project Location State: _____ County: _____

Legal Description: _____

Land Ownership (X): _____ private _____ state _____ federal

_____ tribal _____ city _____ county

Cultures of Sites Examined: _____

Personnel:

Major Project Personnel and Titles: _____

Permits:

State of Arizona Permit Number: _____

Interior Permit Number: _____

Tribal Permit Number: _____

Agriculture (USFS) Permit Number: _____

Other Permit or Agreement Number: _____

Materials Submitted:

Indicate X for "submitted at this time" or N/A for "records not created".

A. Maps.

_____ Copies of USGS maps (7.5' if available) with survey or project boundary defined and all sites plotted.

B. Report.

Type of report: _____ letter _____ form _____ preliminary _____ final

Give full citation, including author, date, title, and publisher.

C. Contractor's Paper Records.

_____ Field Notes or Journals

_____ Laboratory or Analysis Records

_____ Administrative Records

D. ARI Forms

_____ Collection Summary Form

_____ Documentation Summary

_____ Electronic Media Submission Form

_____ Database File Submission Form

_____ Image File Submission Form

_____ Map and GIS File Submission Form

_____ Collections Released Form

_____ Collection Inventory Form

Do you still retain any original project materials? _____ YES _____ NO

If yes, describe the material and state the reason for retaining it. Also, indicate the date it will be submitted.